



# LABOR/MANAGEMENT CHECKLIST

## MONKEYPOX PREPAREDNESS FOR ALL HOSPITAL AND CLINIC LOCATIONS

### Education and Training

- Employees are being trained on how to recognize suspected Monkeypox cases
- Employees are trained on Monkeypox workflows and have access to written easy to read and understand documents that detail the workflow for their classification.
- Employees are being trained on how Monkeypox is transmitted by intimate contact, physical contact, touching infected items/objects and respiratory secretions.
- Hand washing and cleaning protocols are being emphasized on a daily basis including reminders that Monkeypox cleaning procedures are the same as COVID.
- Employees are being reminded not to come to work if sick. Fever, Chills, exhaustion, swollen lymph nodes, muscle aches/back pain, respiratory symptoms, sore throat, cough, nasal congestion and that all or some of these can be symptoms of Monkeypox before or after the rash appears.
- Employees are being trained on airborne + contact precautions for caring for patients with Monkeypox. Ongoing reminders that the PPE is the same as they use for COVID.
- Employees are being trained on putting on and removing protective clothing including SINGLE USE N95 respirator masks.
- Employees are being trained on waste disposal and Linen handling techniques for suspected and positive Monkeypox patients. Both Linen and waste should be handled as infectious.
- EVS workers are being trained in safe room cleaning procedures including reminders that Monkeypox cleaning procedures are the same as COVID cleaning procedures- including proper signage use.
- All workers are being training on dwell times and proper signage including reminders that dwell times for all rooms used for suspected and positive Monkeypox patients are the same as COVID.



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## CONTINUED

### Protocols

- Employees should be trained and have access to the protocols.
- Protocol should be in place to screen and assess patients for potential exposure or infection based on symptoms.
- Protocol should be in place to escort patients to and from appointments or testing and to provide mask and gowns to cover any area where rash is present.
- Protocol is in place to promptly isolate patients who potentially have the virus—ideally in negative pressure rooms or if not available a designated exam room with the door always closed.
- Rooms for suspected or positive Monkeypox patients should be clearly designated, and non-essential employees and members of the public are being kept away. Airborne+ contact precaution signage is used and visible on door.
- Protocol is in place for employees to report potential exposure, be evaluated and treated and removed from the workplace during the incubation and contagious period if appropriate.
- Protocols for Contact tracing are in place from the time employees has been exposed.
- Protocol is in place to train potentially exposed employees on how to protect their families at home and ensure they have necessary equipment at home.

### Space and Equipment

- If negative pressure isolation rooms are not available specific exam rooms have been identified for suspected and positive Monkeypox patients and everyone should know where they are.
- Employees should know how to be fit tested for N95 mask and testing should be readily accessible to everyone that needs it on all shifts and locations.
- There is adequate amounts of N95 respirator masks available and readily accessible to accommodate single use as required under PPE guidelines in all locations, departments, and shifts.
- There is an adequate supply of nitrile gloves, isolation gowns with thumb holes, and face shields available and readily accessible in all locations, departments, and shifts.

### Staffing

- Staffing levels are robust to handle potential patients. Corners aren't being cut when it comes to staffing.

### Communication:

- Hospital and Clinic leadership is communicating often with employees in multiple forums to provide updates, reinforce prevention protocols and combat misinformation.
- Hospital and Clinic leadership will remain in regular contact with labor partners to ensure effective communication.